



Houston Event Planning & Signature Manor
6968 Howell - Sugarland Rd.
Houston, TX 77083
Phone (713) 541-1000
Fax (713) 541-1954

Elegant Signature Event Special

Enjoy an elegant Event reception in one of our beautiful ballrooms for 5hrs.

Inclusive of tables and signature chairs to your contracted guest count

Includes gift table, registration table, cake table and choice of in-stock poly cotton or satin linen

Use of venue for pre-Event pictures

Includes set-up and tear down of the venue fixtures and cleaning fee

(1) 18 by 18 Upgraded **WHITE** Dance Floor

(1) 16 by 8 staging for your head table with chairs

Décor Package

Choice of in-stock self tie white or champagne chair covers and organza sashes

Choice of in-stock Poly cotton (Blue, Green, White, Black) for guests tables

8 LED Up lighting Wall Lights

Guest table linen consultation with venue coordinator

Ballroom Space Layout Map for your seating needs

Venue Coordinator to assist with needs of the facility

Complimentary parking in a gated and secured lot

Pre-Reception

Cheese and Crackers Display

One hour of passed house wine or non-alcoholic Rose



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Buffet Selections

Includes professional wait staff, beverage staff, dinnerware, flatware, glassware and napkins

Inclusive of Event cake and cake cutting fee, iced tea, and water

Appetizer

Spring Mix/ Caesar Salad
with raspberry vinaigrette and breadsticks

Entrée

Blacken Chicken Alfredo Fettuccine
Marinated chicken served over a bed of fettuccine and combined with a creamy Alfredo sauce.

Basil Pesto cream sauce with Shrimp
Lightly seasoned shrimp over Penne accompanied by our rich pesto-cream sauce.

Bow Tie Pasta with Merlot Marinara
Bow Tie Pasta accompanied by our rich marinara sauce

Red Roasted Potatoes

California Blend Vegetables

Mama Mia Bread Stix

Carving Station:

USDA Black Angus Prime Rib Carving Station with Rolls

MONTHLY SPECIALS – EXPIRES MARCH 15, 2012
(Get 30% off on any rental items in the Houston Event Rental Dept)

Number of Guests	Package Cost
Up to 200 Guests	\$15,975.00
Additional Hour	\$900/hr
Each additional guest	\$56.00 per person

All package items and pricing are subject to availability and season.



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Restrictions may apply. Not valid on Holidays, May, June, November, or December months.
Price does not include 8.25% Taxes and 21% Service Charge.

Venue reserves the right to change anything in the package due to availability and preferred vendor schedule

Add Bar Services:

Cash Bar Services for \$350 for 4 hours.

~ Unlimited Beer & Wine Bar Package for 4 hours ~

House Wines (California, Chilean, New Zealand, Australian)

Domestic Beers (Bud, Bud Light)

Water, Ice Tea, Coke, Diet Coke, Sprite

Bartender and Bar Set-up Included

Includes wine tasting selection session

\$18 per person

~ Unlimited Basic Full Bar Package for 4 hours ~

Vodka, Tequila, Gin, Whiskey

House Wines (California, Chilean, New Zealand, Australian)

Domestic Beers (Bud, Bud Light)

Water, Ice Tea, Coke, Diet Coke, Sprite

Bartender and Bar Set-up

Includes wine tasting selection session

\$25 per person

~ Top Shelf Bar Package for 4 hours ~

Grey Goose, Johnny Walker Black

Patron Silver, Bacardi, Bombay Gin, Crown Royal

House Wines (California, Chilean, New Zealand, Australian)

Domestic Beers (Bud, Bud Light, Miller, Shiner Bock)

Imported Beers (Heineken, Corona, Guinness)

Water, Ice Tea, Coke, Diet Coke, Sprite

Bartender and Bar Set Up

Includes wine tasting selection session

\$35 per person

